



ASIA COHORT APPLICATION CHECKLIST

THIS DOCUMENT IS INTENDED TO HELP YOU MANAGE YOUR ADMISSIONS TASKS. IF YOU HAVE A SPECIFIC INQUIRY ABOUT THE STATUS OF YOUR APPLICATION, SEND AN EMAIL TO [ADMISSIONS@CGMS.EDU](mailto:admissions@cgms.edu).

TASKS:

- Send completed application form to admissions@cgms.edu.
- Complete and submit the application essay. It must be typed on A4 or letter sized paper and written in English.
Admission essay:
 - For **EARLY CHILDHOOD** program applicants: In approximately 400 words, describe your reasons for wanting to work with children, your personal educational philosophy, and what draws you to the Montessori approach.
 - Three professional recommendations on CGMS recommendation forms. It must be sent to three people (non-relatives) who can speak of your character and values and some or all of the following: work ethic, academic skills, experience with children. The recommendation forms may be emailed directly to admissions@cgms.edu by the recommending person.
 - \$50 non-refundable application fee in US funds. For a successful application, you are encouraged to contact our office with any questions prior to applying. Please use the link here: [Asia Application Fee Payment Link](#) pay this fee with a credit card.
 - Complete the tuition agreement found at this link: <https://www.cgms.edu/apply>. You and/or your sponsoring school will be connected to the Finance Department for processing once you have been accepted to the program.
 - One copy of transcripts from each institution of higher education attended have been emailed to admissions@cgms.edu, or have been requested to be sent.
 - Copies of any other certificates and diplomas.
 - If you do not hold a Bachelor's Degree or higher: Educational Portfolio submitted. Please email admissions@cgms.edu for an Educational Portfolio Packet.

NOTE: that as a final stage in the application process, CGMS employees will contact you for a telephone or video interview with the level director.

CGMS Application Checklist 11/29/2024